

●FIRE!

● RAISE THE ALARM

Shout 'FIRE'/Activate Alarm

LEAVE BUILDING BY NEAREST EXIT

Do NOT stop to collect personal belongings.

REPORT TO FIRE ASSEMBLY POINT

AT REAR OF CAR PARK.

A Roll Call should be taken.

CALL THE FIRE BRIGADE.

Use a mobile phone, **DIAL 999** and give this address::

Wallops Parish Hall, Salisbury Hill, Middle Wallop
SO20 8EG (Off A343)

The person in control of the event or hiring the hall is the *Responsible Person*.

He/she must:

Instruct everyone to leave the building using the nearest available Emergency Exits.

Ensure that once the hall has been evacuated, members of the public do not re-enter the building to collect personal belongings, etc, under any circumstances.

On the arrival of the Fire Brigade, should report to the Officer in Charge that a Roll Call has taken place and all persons are safe, or should inform him/her of anyone who is missing and their last known position.

Ensure that attempts to extinguish the fire using the fire extinguishers are only carried out if it is considered to be safe. If any doubt, keep out.

After you have carried out all of the above and if circumstances allow, call the Hall Secretary (07786 083060) or the Treasurer (07913 148416).